

# Middleton Annual Parish Meeting

Held remotely at 6.45pm on Tuesday 4<sup>th</sup> May 2021

## Minutes

### **Present**

Cllr Dawn Greatorex, Cllr David Morris, Cllr Derek Renshaw, Cllr Peter Slack, Cllr Glynis Spencer, Rob Alvin

### **1. Appointment of Clerk to the meeting**

**Resolved:** To appoint the Parish Clerk as Clerk to the Annual Parish Meeting.

### **2. Welcome by the Chair**

Cllr Peter Slack welcomed everyone to the meeting.

### **3. Apologies**

Apologies had been received from Cllr Tina Hymas Taylor, Cllr Derek Renshaw

### **4. To approve the minutes of the meeting held 8<sup>th</sup> April 2019**

*(Note: Due to COVID-19 restrictions no meeting was held in 2020)*

**Resolved:** To approve the minutes of the meeting held 8<sup>th</sup> April 2019 as a correct record.

### **5. To receive Parish Council's Income/Expenditure report for 2020/21 and Parish Council Precept for 2021/22**

The Parish Council's Income/Expenditure report for 2020/21 (see Annex A) and Parish Council Precept for 2021/22 (£13,350) were presented to the meeting.

**Resolved:** That the Income/Expenditure and Parish Precept reports be received.

### **6. To receive a report on attendance of members 2020/21**

A copy of the report is at Annex B

**Resolved:** That the report be received.

### **7. To receive a report on the work of the Parish Council**

A report on the work of the Parish Council during 2020/21 was given to the meeting (see Annex C).

**Resolved:** That the report be received and to place a copy on the Parish Council's website and forward it to the Village Pump.

### **8. To consider any Parish matter that may be brought to the meeting by the Council or local government electors for Middleton by Wirksworth**

No matters raised.

*The meeting closed at 6.58pm*

## Annex A Minute 5

Budget Report for 31st March 2021 Year End					
Code	Budget Heading	Budget	Activity to date	Activity to be confirmed	Estimated Budget Remaining
<b>A</b>	<b>SECTION A: Reserves</b>		<i>figures ex VAT</i>		
A1	Election Reserve	£ 1,500.00			£ 1,500.00
A2	Precept Reserve	£ 2,250.00	£ 1,207.06		£ 1,042.94
A3	Bench Maintenance Reserve	£ 400.00			£ 400.00
A4	Computer/Printer replacement	£ 600.00	£ 570.79		£ 29.21
A5	Mower/Strimmer replacement	£ 400.00			£ 400.00
A6	Millennium Garden Structures	£ 450.00			£ 450.00
A8	Notice Board Replacement	£ 750.00			£ 750.00
	<b>Total</b>	<b>£ 6,350.00</b>	<b>£ 1,777.85</b>	<b>£ -</b>	<b>£ 4,572.15</b>
<b>B</b>	<b>SECTION B: General Administration</b>				
B1	Audit External	£ 200.00	£ 200.00		£ -
B2	Audit Internal	£ 125.00	£ 130.10		<b>-£ 5.10</b>
B3	Clerk Salary	£ 4,880.00		Not for publication	
B4	HMRC Payments	£ 1,400.00		Not for publication	
B5	Accountant (Payroll)	£ 600.00	£ 528.00		£ 72.00
B6	Computer & Internet	£ 300.00	£ 147.49		£ 152.51
B7	DALC Subscription	£ 260.00	£ 523.50		<b>-£ 263.50</b>
B8	IT Allowance	£ 132.00	£ 143.00		<b>-£ 11.00</b>
B9	Insurance	£ 450.00	£ 468.11		<b>-£ 18.11</b>
B10	Postage	£ 55.00	£ 135.14		<b>-£ 80.14</b>
B11	Rent of Cttee Room	£ 120.00	£ 130.00		<b>-£ 10.00</b>
B12	Stationery	£ 40.00	£ 30.54		£ 9.46
B13	Website	£ 425.00	£ 435.00		<b>-£ 10.00</b>
B14	Telephone	£ -			£ -
B15	Training	£ 150.00	£ 50.00		£ 100.00
	<b>Total</b>	<b>£ 9,137.00</b>	<b>£ 2,920.88</b>	<b>£ -</b>	<b>£ 6,216.12</b>
<b>C</b>	<b>SECTION C: Activities Purchase &amp; Grants</b>				
C1	Mower Fuel	£ 25.00	£ 4.20		£ 20.80
C2	Caretaker Pay	£ 3,100.00		Not for publication	
C3	Christmas Tree	£ 30.00	£ 90.00		<b>-£ 60.00</b>
C4	Pathway care	£ 75.00			£ 75.00
C5	Wreath	£ 40.00	£ 18.50		£ 21.50
C6	AED support	£ 250.00	£ 248.00		£ 2.00
C7	Powered Equipment Servicing	£ 250.00	£ 203.16		£ 46.84
	<b>Total</b>	<b>£ 3,770.00</b>	<b>£ 563.86</b>	<b>£ -</b>	<b>£ 106.14</b>
<b>D</b>	<b>SECTION D S137 Village Voluntary Bodies/Other Items</b>				
D1	Village Pump	£ 200.00	£ 200.00		£ -
D2	Contingency	£ 50.00			£ 50.00
	<b>Total</b>	<b>£ 250.00</b>	<b>£ 200.00</b>	<b>£ -</b>	<b>£ 50.00</b>
<b>E</b>	<b>SECTION E Income Summary</b>				
E1	Brought Forward	£ 8,611.35	£ 8,611.35		
E2	Precept	£ 13,285.00	£ 13,285.00		
E3	VAT to reclaim	£ 1,327.44	£ 518.98		
E4	Miscellaneous Income		£ 415.31		
E5	Prior year VAT reclaimed		£ 1,327.44		
E6	Grants				
	<b>Total</b>	<b>£ 23,223.79</b>	<b>£ 24,158.08</b>	<b>£ -</b>	

**Report of Members Attendance 2020-21**

Meeting Date	13 <sup>th</sup> July 2020	14 <sup>th</sup> September 2020	12 <sup>th</sup> October 2020	9 <sup>th</sup> November 2020	14 <sup>th</sup> December 2020	11 <sup>th</sup> January 2021	11 <sup>th</sup> January 2021	8 <sup>th</sup> February 2021	8 <sup>th</sup> March 2021	22 <sup>nd</sup> March 2021	12 <sup>th</sup> April 2021
<i>A= Annual Meeting O=Ordinary Meeting E=Extraordinary Meeting</i>	O	O	O	O	O	E	O	O	O	E	O
<i>Remote/ Physical Meeting</i>	R	R	R	R	R	R	R	R			
Meeting Number	1	2	3	4	5	6	7	8	9	10	11
Clr Dawn Greatorex	✓	✓	✓	✓	✓	✓	✓	✓	✓	x	x
Clr Tina Hymas Taylor	✓	✓	✓	✓	✓	✓	✓	✓	✓	x	x
Clr David Morris	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clr Peter Slack	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clr Glynis Spencer	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clr Derek Renshaw							✓	✓	✓	✓	✓

*From 10<sup>th</sup> March to 12<sup>th</sup> July 2020 no meetings took place due to Government restrictions because of the COVID-19 pandemic. During this time Clr Olwen Wilson resigned from the Council.*

**Key**

Present	✓
Absent (apologies received)	x
Absent (no apologies received)	●
Resigned	R
Disqualified	D
Approved Leave of Absence	L

*It should be noted that where non-attendance is recorded at an Extraordinary meeting this may be due to interests.*

**Middleton Parish Council Annual Report 2021-21**

I would like to thank all Councillors for their work on behalf of Middleton over the last year. We welcome Cllr Derek Renshaw who was co-opted in January. The Parish Council currently has two casual vacancies – if you would like further information about the role please speak to any councillor or contact the Parish Clerk.

Special thanks are due to our County Councillor, Cllr Irene Ratcliffe who has served Middleton for many years and who is not standing in the May Elections. We would like to thank Irene for all her work on behalf of the Parish Council.

Thanks also go to our District Councillors, our Caretaker and the Parish Clerk.

The COVID-19 pandemic has meant that the last year has been extremely challenging. We, in common with the entire local government sector, have had to discover new ways to work safely. This has necessitated remote working and we have held eleven Parish Council meetings using the Zoom platform.

Cllr Irene Ratcliffe has raised parking, visibility-splay issues, and white lining with DCC Highways on behalf of the Council. We continue to press for the reinstatement of lighting on the B5023 Wirksworth Road, although DCC insists that this section of road fails to meet their criteria for reintroducing lighting.

We are grateful to Cllr Irene Ratcliffe for helping to fund the purchase of a speed gun for community use from her Leadership Fund.

We have made representations jointly with our District Councillors to Platform Housing on behalf of residents at Duke Fields which has resulted in outdoor maintenance issues being addressed.

We have arranged for work to trees at the Village Green and the Millennium Garden.

We have made representations on the Dene Hollow path restoration to DCC Planning Enforcement and Tarmac. When we can safely hold one a site meeting is to be arranged.

The Parish Council is a statutory consultee on planning issues. We have commented on a total of eleven applications, five of which were for tree works, and one of which was a planning appeal.

We are working in partnership with DDDC to obtain grant funding to upgrade the play equipment at the Recreation Ground.

In 2020-21 we have again provided a grant the Village Pump. The Parish Council believes the “Pump” is an essential part of village life and something Middleton should be proud of. All issues since January 2016 are available to download from our website. Since April 2020 there have been 1839 downloads in total including 885 copies from the current year.

The Middleton Remembers book remains available on our website. It has been downloaded a total of 148 times in the last twelve months.

For 2020-21 the Parish Council has set a precept of £13,350.

With lockdown being progressively lifted we look forward to a point when we can safely resume meetings at the Village Hall. Times and dates for Parish Council meetings can be found on our website.