

Middleton Parish Council

Supporting Document Monday 12th April 2021

Paper copies of meeting documents have been forwarded to members

Agenda Item

Supporting Notes

1

Apologies

Apologies received will be given at the meeting.

5

Items in Exclusion

There is no recommendation to take any items in exclusion

7

Minutes

To approve the minutes of the meetings held

(a) Monday 8th March 2021

(b) Monday 22nd March 2021

Electronic copies have been forwarded. For ease of reference, paper copies of have also been posted to members

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Clerk's Report

To approve Clerk's Report on action taken since the last meetings

Meeting held Monday 8th March 2021

Minute 4281/21 Public Speaking

Four streetscene items actioned as minuted

Minute 4286/21 Matters for Decision

20's plenty – action in hand

Play Equipment a submission has been made to Derbyshire Environmental Trust and an acknowledgement of receipt has been received.

Dene Hollow Footpath Restoration; diary item for June 2021

Local Government Boundaries Commission for England Consultation – see below
DDDC Consultation; Climate Change Supplementary Planning Document – see below

DALC Subscription – actioned as minuted

Minute 4287/21 Finance

Five cheques issued as instructed.

Meeting held Monday 22nd March 2021

Minute 4296/21 Planning

One response made as minuted.

Minute 4297/21 Matters for Decision

Local Government Boundaries Commission for England Consultation on draft recommendations for Derbyshire Dales

Actioned as minuted 23rd March 2021, acknowledgement received.

DDDC Consultation; Climate Change Supplementary Planning Document, to approve response

Actioned as minuted 23rd March 2021
Council Meetings; to approve way ahead from 7th May 2021 (minute 4165/20 refers)
Deferred to the agenda of the meeting to be held on Monday 12th April 2021.

9 Correspondence;

To note receipt of items for information;
Derbyshire Association of Local Councils Newsletter March 2021
Clerk's & Councils Direct March 2021

10 Planning

DDDC 21/00303/FUL Erection of timber garden office 27 Rise End Middleton by
Wirksworth Derbyshire DE4 4LS
No recent relevant planning history.

11 Matters for decision

(a) Streetscene Issues – to receive update

An update will be given at the meeting.

(b) Provision of Play Equipment at the Playing Fields; to receive update

Following discussion with DDDC it has been agreed that they will place the order for the first tranche of equipment funded by the Better Derbyshire Dales Fund and subsequently invoice the Parish Council. This will simplify the process and remove a link in the supply chain.

(c) Council Meetings and Annual Parish Meeting; to approve the way ahead from 7th May 2021

The government has indicated that it does not intend to extend the ability of Councils to hold remote meetings beyond 7th May 2021. Currently the Annual Parish Meeting and the Annual Meeting of the Parish Council are scheduled to be held on Monday 10th May 2021. As things stand these meetings could not be held remotely. Unless the Parish Council wishes to hold them as physical meetings it is suggested that they are rescheduled to prior to 7th May 2021. Note: Early May Bank Holiday is on Monday 3rd May, the Parish Clerk has a prior work engagement on Wednesday 5th May and the Local Council Elections are on Thursday 6th May 2021. If the Parish Council wishes to delay starting physical meetings it may do so, however a decision will be required on how it wishes to dispose of business in the interregnum (for example the Urgent Business Procedure). Prior to commencing physical meetings it will be necessary to undertake a review of arrangements and to produce a risk assessment. Also see (e) below.

(d) To confirm Caretaker's contract 2021-22

To formally confirm the arrangements for 2021-22 season

(e) Annual Governance and Accountability Review (AGAR) year ended 31st March 2021 to approve arrangements and appointment of internal auditor

In addition to the AGAR the parish council has been selected for an "intermediate review" as part of the 5% sample of those who would otherwise be subject to a basic review.

It would initially appear that the council meets the eligibility criteria to declare itself exempt from the limited assurance review.

Council will need to decide whether it wishes to exempt itself or proceed with the full review.

In deciding its calendar of meetings at (c), particularly if a gap in meetings is envisaged, the Council will need to consider arrangements for the approval of the AGAR (for example at a remote meeting held before 7th May 2021).

The AGAR must be submitted by Friday 2nd July 2021.

13 Finance

(a) Statement of Account

The Parish Council's account stood at £16,053.57 per the statement dated 17th March 2021 (copied to members). This includes a receipt of £3,700 from the Better Derbyshire Dales Fund and £250 from the DCC Leadership Fund towards a speed gun. There are four cheques in transit (1631, 1638-1641 inclusive in the sum of £1188.44) therefore the actual balance per the cashbook (also copied to members) is £14,865.13

(b) Approval of payments

	Cheque	Payee	Amount	VAT	Total
(i)	1642	Caretaker March 2021			<i>Not for publication</i>
(ii)	1643	HMRC March 2021			<i>Not for publication</i>
(iii)	1644	Clerk March 2021			<i>Not for publication</i>

(c) Risk Assessment/Budget Monitoring

To receive budget monitoring sheets and to consider risk assessment/insurance implications for items approved this meeting

Budget monitoring sheets have been copied to members. Risk assessment to be confirmed at the meeting.

Website Statistics to 1st April 2021

Unique visitors	1,490 year to date
Visits	2,358 year to date
Pages viewed	9,628 year to date
	52,890 over twelve months