

# Middleton Parish Council

## Supporting Document

### Monday 14<sup>th</sup> January 2019 Meeting

Agenda item	Supporting notes
2	<b>To receive and accept apologies for absence</b> Apologies received will be given at the meeting
6	<b>Items in Exclusion</b> No items are recommended to be taken in exclusion
8	<b>Minutes</b> <b>To approve the minutes of the meeting held Monday 10th December 2018</b> Minutes are enclosed/attached. Paper copies will be available at the meeting.
9	<b>Clerk's Report</b> <b>To approve Clerk's Report on action taken since Monday 10<sup>th</sup> December 2018</b> <b>Minute 3895/18 Reports</b> Cromford Quarry Liaison Meeting/Village Hall Committee reports – actioned as minuted. <b>Minute 3896/18 Matters for Decision</b> Casual Vacancies, Recruitment of Caretakers, Access and Parking Issues, Middleton Remembers – actioned as minuted <b>Minute 3897/18 Finance</b> Six cheques issued as minuted
10	<b>Correspondence; to note receipt of items for information</b> Derbyshire ALC - Circular 16-2018 - National Salary Award 2019-20 - Training Courses 2019 - Spring Seminar 2019 - Christmas & New Year Office Closure Rural Services Network; various emails DDDC Area Community Forums – February 2019
12	<b>Matters for decision</b> <b>(a) Casual Vacancies; to receive update</b> DDDC advise that because the most recent vacancy occurred with less than 6 months until the next election that the advertising the “claimed poll” is not required. Under authority of minute 3896/18(a) the vacancy has been advertised.  <b>(b) Appointment of representative to Cromford Quarry Liaison Meeting</b> Appointment of one representative.  <b>(c) Caretaker(s) 2019-20 season; to approve recruitment process</b> Caretakers recommend that strimming of the footpath leading up to the moor (twice a year) is added to the work list.  <b>(d) Renewal of UKLC website hosting, support and annual licence to 31<sup>st</sup> March 2020 at a cost of £275 plus VAT</b> Budget Heading B14 refers. Anticipated expenditure, within budget. Recommend approve the renewal which includes one email address.

**(e) Seat for junction Main Street/Chapel Lane, to receive update**  
In abeyance; with DCC.

**(f) Access and parking issues, access and turning issues for buses; to approve further action**  
To be considered in the light of any advice received as a result of item 7b.

**(g) DDDC; Derbyshire Dales Community Infrastructure Levy - Notice of Withdrawal; to approve response**  
A verbal report will be given at the meeting.

**(h) To receive budget projections and to approve a precept for FY2019-20**  
See separate sheets.

**(i) Middleton Remembers –**  
**(i). To receive a project update**  
**(ii). To receive quotations and to appoint a contractor and/or to approve the way ahead**  
A verbal report will be given at the meeting.

## 13 Finance

### **(a) Statement of Account**

The Clerk reported that the Parish Council's account stood at £23,009.25 per statement 14 dated 17<sup>th</sup> December 2018 (copied to members). There are 8 items in transit; cheques 1457 to 1459 inclusive, 1461 and 1463 totalling £5628.41, therefore the actual balance per the cashbook (copied to members) is £17,380.84.

### **(b) Approval of payments made since last meeting**

	Cheque	Payee	Amount	VAT	Total
i.	1465	Staff Pay December		<i>Not for publication</i>	
ii.	1466	Staff Pay December		<i>Not for publication</i>	

### **(c) Approval of payments**

	Cheque	Payee	Amount	VAT	Total
i.	1467	Butler Cook Accountants Ltd	£92	£18.40	£110.40
ii.	1468	2Commune (if approved at 12(b) above)	£275	£55	£330
iii.	1469	Signed & Sealed	£32.50		£32.50
iv.	1470	HMRC December		<i>Not for publication</i>	
v.		Staff Pay December		<i>Not for publication</i>	

**Total (b) + (c): £ 1034.82**

### **(d) Risk Assessment/Budget Monitoring**

To receive budget monitoring sheets and to consider risk assessment/insurance implications for items approved this meeting  
A copy of the budget monitoring sheet is attached/enclosed.

### **Website Statistics to 27<sup>th</sup> December 2018**

Unique visitors	3,300 year to date
Visits	11,898 year to date
Pages viewed	61,991 year to date