

Middleton Parish Council

Supporting Document

Monday 10th December 2018 Meeting

Agenda item	Supporting notes
2	To receive and accept apologies for absence Apologies received will be given at the meeting
6	Items in Exclusion No items are recommended to be taken in exclusion
8	To approve the minutes of the meetings held (a) Thursday 4th October 2018 (b) Monday 8th October 2018 (Extraordinary) (c) Monday 8th October 2018 (d) Tuesday 30th October 2018 (e) Monday 12th November 2018 Minutes are enclosed/attached. Paper copies will be available at the meeting.
9	To approve Clerk's Report on action taken following the meetings since 4th October 2018 Thursday 4th October 2018 None required. Monday 8th October 2018 (Extraordinary) Meeting rescheduled as an Extraordinary meeting for 6.30pm Monday 12 th November 2018 – candidate withdrew; the meeting was subsequently cancelled. The monthly meeting proceeded as planned. Monday 8th October 2018 Minute 3856/18 Planning Application CM3/0817/40 Slinter Top Quarry, Cromford for Slinter Mining Actioned as minuted. Minute 3857/18 Matters for Decision Neighbourhood Plan Diary item for June 2019 DDDC Consultation; on potential Council Tax increases on long term empty houses, to approve response Actioned as minuted. DDDC Consultation Supplementary Planning Document on The Conversion of Farm Buildings Design Guidance Actioned as minuted. Minute 3858/18 Finance Actioned as minuted. Tuesday 30th October 2018 Minute 3867/18 Public Speaking Parking Brought to the agenda of the 10 th December 2018 agenda

**Minute 3868/18 Middleton Remembers
Phase 2 Consultation**

Actioned as minuted.

Monday 12th November 2018

**Minute 3881/18 Matters for Decision
Casual Vacancies**

Actioned as minuted.

Caretakers

A verbal report will be given at the meeting

Representatives to outside bodies

Actioned as minuted.

Seat for Junction Main Street/Chapel Lane

Actioned as minuted. Reply awaited

Middleton Remembers

A verbal report will be given at the meeting.

Minute 3882/18 Finance

Actioned as minuted.

10 Correspondence; to note receipt of items for information

Derbyshire ALC –Circular 15-2018 – DALC Spring Seminar 2019, Clerk Essential Training – 10 January 2019 – 10am – 12.30pm, Cromford, General Power of Competence Update, Exemption of Public Toilets from Business Rates – Support requested, Subscription fees 2019/20, Latest Guidance on Accessibility to Websites and Mobile Devices, NALC Digital Mapping Toolkit, Weather Ready Rural Services Network; various emails

TDP Recycled Products “Order now in time for Christmas”

Derbyshire County Council Community Safety Team Child Sexual Exploitation “Say Something if you See Something” campaign

Came & Company Council Matters Autumn 2018

12 Matters for decision

(a) Casual Vacancies; to receive update

3 vacancies advertised on notice boards with a closing date of Thursday 3rd January 2019.

Under the Local Elections (Parishes and Communities) (England and Wales) Rules 2006 SI2006/3305, because the remaining vacancy has less than 6 months to run whilst the Parish Council may advertise the vacancy but is not bound to do so.

(b) Recruitment of Caretakers for 2019-20 season; to approve process

A verbal report will be given at the meeting.

(c) Seat for junction Main Street/Chapel Lane, to receive update

Submitted to DCC; reply awaited.

(d) Access and parking issues, access and turning issues for buses; to aggregate concerns to put to DCC Highways

Concerns have also included parking issues at and around the Village Green and access issues on Main Street.

(e) Middleton Remembers

To receive update and to authorise payments

A verbal report will be given at the meeting. Payments for authorisation are marked with * below at 13(c)

13 Finance

(a) Statement of Account

The Parish Council's account stood at £26,794.79 per statement 13 dated 16th November 2018 (copied to members). There are 8 items in transit; cheques 1449 to 1455 and one item of income inclusive to the value of £1884.52, therefore the actual balance per the cashbook (copied to members) is £24,910.27.

(b) Approval of payments made since last meeting

	Cheque	Payee	Amount	VAT	Total
i.	1456	Kelly Houghton*	£250		£250
ii.	1457	Staff Pay October		<i>Not for publication</i>	
iii.	1458	Staff Pay October		<i>Not for publication</i>	

(c) Approval of payments

	Cheque	Payee	Amount	VAT	Total
i.	1459	Lucy Godfrey*	£1500		£1500
ii.	1460	Horsedrawn Occasions*	£900		£900
iii.	1461	L Petts*	£3000	£600	£3600
iv.	1462	Clerk; reimbursement of personal cheque to Andy Pollock re Chelsea Pensioners meal*	£50		£50
v.	1463	HMRC October	£274.21		£274.21
vi.	1464	Clerk October Clerk Middleton Remembers*		<i>Not for publication</i>	
				Total	£7025.23

(d) Risk Assessment/Budget Monitoring

To receive budget monitoring sheets and to consider risk assessment/insurance implications for items approved this meeting
A copy of the budget monitoring sheet is attached/enclosed.

Website Statistics to 29th November 2018

Unique visitors	3,133 year to date
Visits	11,571 year to date
Pages viewed	61,161 year to date
Pages viewed	71, 617 over the last twelve months