

Middleton Parish Council

Supporting Document

Monday 10th September 2018 Meeting

Agenda item	Supporting notes
1	To receive and accept apologies for absence Apologies received will be given at the meeting
5	Items in Exclusion No items are recommended to be taken in exclusion
7	To approve the minutes of the meetings held (a) Monday 9th July 2018 (b) Monday 13th August 2018 Minutes are enclosed/attached. Paper copies will be available at the meeting.
8	To approve Clerk's Report on action taken following the meeting of the Parish Council held 9th July 2018 Minute 3788/18 Reports Middleton in Bloom Benches – professional inspection; actioned as minuted Minute 3789/18 Matters for Decision Insurance Actioned as minuted. Middleton Remembers Extraordinary Meeting arranged as instructed. Roll of Honour Actioned as minuted, but brought forward to the September meeting because of the August publication of the Village Pump Minute 3790/18 Finance 3 Cheques issued as instructed 10 th July 2018. Extraordinary Meeting held 13th August 2018 Minute 3799/18 Matters for Decision Memorial location Actioned as minuted Road Closure Actioned as minuted Transparency and Communications Actioned as minuted Bus Strategy Actioned as minuted Community Infrastructure Levy Consultation Actioned as minuted Minute 3800/18 Planning Actioned as minuted

9 Correspondence; to note receipt of items for information

Derbyshire ALC –

Circular 09-2018 - Launch DALC Excellence Awards - DDDC Consults - Great British High Street Award - New powers for councils deliver homes for local families - LGA councillor workbooks - Updated LTN Procurement - Data Protection Fee
Circular 10 - 2018 - DALC Annual Executive Meeting and Annual General Meeting - The Dave Mackay Lounge, Derby County Football Club, Pride Park, Derby
Circ 11-2018 - AGM - Exec Vacancies - NALC Larger Councils Comm - Civil Society Strategy - Code of Conduct - Precept capping deferral - Princes Countryside Fund - Power to increase taxation - Community-led housing

Rural Services Network; various emails

Clerks & Councils Direct July 2018

11 Matters for Decision

(a) Casual Vacancy; to receive update

There being no expression of interest received the Casual Vacancy has been readvertised with a closing date of Thursday 30th August 2018 and a potential co-option meeting prior to the next scheduled meeting on Monday 10th September 2018.

(b) Award of Roll of Honour

To be discussed at the meeting.

(c) Middleton Remembers;

- (i). To approve the design and siting of the proposed Middleton memorial
- (ii). To receive a report on project budget;
Spend to date
To approve requests for funding
- (iii). To agree and approve a timetable for events on 11th November 2018 and to approve publicity
- (iv). History Researcher; to receive report
- (v). Royal British Legion Lamp Post Poppies; to consider participation and to receive siting advice from DCC Street Lighting

See separate documents

(d) To approve purchase of seat for Millennium Garden (courtesy Louis Spencer)

Details will be presented at the meeting.

(e) Seat for junction Main Street/Chapel Lane, to receive update

Details will be presented at the meeting.

(f) To discuss transparency and communications relating to Parish Council projects; to consider establishing a Communications Policy

To be discussed at the meeting.

12 Finance

(a) Statement of Account

The Parish Council's account stood at £26,810.57 per statement 10 dated 17th August 2018 (copied to members). There are 2 items in transit; cheques 1436 and 1437, to the value of £61.80, therefore the actual balance per the cashbook (copied to members) is £26,748.77.

(b) To note items of income

DDDC Middleton Remembers Grant £800 by Bank Giro Credit 12th July 2018 (representing £1000 with £200 previously received on account).

(c) Approval of payments made since last meeting

	Cheque	Payee	Amount	VAT	Total
i.	1431	Butler Cook Accountants	£128	£25.60	£153.60
ii.	1432	Staff Pay July		<i>Not for publication</i>	
iii.	1433	Staff Pay July		<i>Not for publication</i>	
iv.	1434	Came & Co Insurance	£363.83		£363.83
v.	1435	HMRC July		<i>Not for publication</i>	
vi.	1436	JR Greatorrex	£30		£30
vii.	1437	P Slack	£31.80		£31.80
				Total	£976.79

(d) Approval of payments

	Cheque	Payee	Amount	VAT	Total
i.	1438	Staff Pay August		<i>Not for publication</i>	
ii.	1439	Staff Pay August		<i>Not for publication</i>	
iii.	1440	Staff Pay July-August		<i>Not for publication</i>	
iv.	1441	HMRC August		<i>Not for publication</i>	
v.	1442	Spoiled			0
vi.	1443	Clerk Reimbursable Expenses	£71.08	£1.93	£73.01

Total £1239.01

Total (b) + (c): £2215.80

(e) Risk Assessment/Budget Monitoring

To receive budget monitoring sheets and to consider risk assessment/insurance implications for items approved this meeting

A copy of the budget monitoring sheet is attached/enclosed.

Website Statistics to 31st August 2018

Unique visitors 2,063 year to date
Visits 7,342 year to date
Pages viewed 39,988 year to date

Pages viewed 53,448 over the last twelve months