

Middleton Remembers

Start Date	April 2018	End Date	December 2019	Status	Red
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Progress this period (29 July – 31 August 2018)

Memorial – Production of replica headstones commenced. Design and location of large memorial on hold pending decision on location, which will also determine exact design to fit with location.

Dedication ceremony – Discussion held with Chair of local Royal British Legion. Requests for funding received for Order of Service, Flyers. Further steering group meeting planned.

Research project - Heritage Researcher started and briefed on phase 1 research to confirm names of fallen connected with Middleton..

Consultation: - At the public meeting on 25 July, concerns were expressed about visibility for cars emerging from Water Lane if the memorial was on the proposed site on the Village Green. In response, a consultation document was distributed to residents to seek their views on 2 locations, design and wording of the memorial. The results were discussed at an Extraordinary meeting of the Parish Council Meeting on 13 August. The results on the preferred location were:

Village Green 33%; Verge near notice board 61%; No Choice 3.4%; Millennium Garden 2.3%

The verge belongs to Derbyshire County Council and the advice of Derbyshire Dales Planning Officer was that this was not suitable. As the Millennium Garden had been proposed during the Consultation, it was agreed to find out if this would be a viable alternative - the owner of the land is Derbyshire Dales District Council and it is leased to the Parish Council on a 25 year lease. DDDC and funders of the project have been contacted for their views. 3 possible locations have been identified in the Millennium Garden. Tender for build is on hold until location and design are agreed.

Communications – Phil Richardson has agreed to take photographs of the project.

Finance – expenditure so far:

- Venue Hire - interviews and 2 public meetings
- Consultation printing
- Clerk's additional hours
- Memorial design drawings

Questions/issues for consideration

- **As the location and design of the memorial have still not been confirmed this element of the project is at high risk of not being ready in time for 11 November 2018. A contingency has been proposed; funders have been advised of this and their views requested.**

Finances

Review quotations and consider for funding

Memorial and replica headstones

- Overdue: Confirm location and specification of memorial including materials to be used
- Overdue: Confirm wording on memorial; preference received during consultation
- Overdue: Advertise tender for building memorial

Insurance – need steer on whether Middleton Parish Council Insurance will cover all of the elements of the project/dedication event or whether separate insurance is required.

Actions next period including communications

Funders – receive response and decision

Meeting – Steering Group meeting on 5 September. Parish Council Meeting on 10 September to decide on next steps re Memorial

Researcher – Confirm appointment in writing

Memorial - Confirm location and specification of memorial including materials to be used and confirm wording

Dedication Ceremony –Attend meeting with British Legion to co-ordinate with their arrangements;
Depending on outcome of meeting on 5, 10 September, Ask Elaine Barnard to visit to review route.

Invite further VIPs – Funders; British Legion reps; Cadets

Communications – Article on progress in October Village Pump; Discuss copyright with photographer; produce article for Peak Advertiser

Risk Register – Review and update