

Middleton Parish Council

Pride in Stone

Cllr Dawn Greatorex
6, King Street, Middleton
Matlock Derbyshire DE4 4ND

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Parish Clerk: John Rowe
1 Devonshire Villas, Upperwood Road,
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Email: clerk@middletonbywirksworth-pc.gov.uk
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The Chairman and Members of
Middleton Parish Council
(see *distribution*)

3rd May 2018

Our reference:
Your reference:

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held on Monday 14th May 2018 in the Committee Room of the Village Hall commencing at 6.45pm, to transact the undermentioned business.

Yours sincerely,



John Rowe
Parish Clerk

Cllr Sandy Clark, Cllr Dawn Greatorex, Cllr Rob Rawlinson, Cllr John Sedgwick, Cllr Peter Slack, Cllr Glynis Spencer, Cllr Olwen Wilson, CCllr Irene Ratcliffe, notice board, website

Notices and Announcements

This meeting will follow the Annual Parish Meeting which commences at 6.30pm

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3rd May 2018

**The Annual meeting of the Parish Council is to be held
in the Committee Room of the Village Hall, Main Street, Middleton on
Monday 14th May 2018 at 6.45pm**

Agenda

Non-confidential items

1. To elect a chairman and to receive Declaration of Acceptance of Office
2. To receive and accept apologies for absence
3. To elect a vice chairman
4. Chair's announcements
5. Declaration of Members Interests
 - (a) To enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
 - (b) To receive and approve requests for dispensation from members in which they have a Disclosable Pecuniary Interest.
6. Items in Exclusion
To consider whether any items should be considered in exclusion of the public and press
7. Public Speaking
 - (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter (representations are limited to a maximum of 3 minutes per person).
 - (b) Report from and questions to County Councillor
 - (c) Report from and questions to District Councillor
8. To approve the minutes of:
 - (a) Extraordinary Meeting 9th April 2018
 - (b) Ordinary Meeting held 9th April 2018
9. Governance, Parish Plan, Meetings and Representation to Outside Bodies
To review and approve:
 - (a) Standing Orders
 - (b) Financial Regulations
 - (c) Policies and Procedures
 - (d) Parish Plan 2018-19
 - (e) To approve a calendar of meetings for 2018-19

- (f) Representation to outside bodies for the forthcoming year:
 - (i). Carsington Water Liaison Meeting
 - (ii). Cromford Quarry Liaison Committee
 - (iii). Environment Committee
 - (iv). Middleton in Bloom Committee
 - (v). Village Green Committee
 - (vi). Village Hall Committee

- 10. Property Review
 - To review:
 - (a) Land, leases, tenancies and agreements
 - (b) Asset Register

- 11. Financial Review
 - (a) Review of bank mandate and to approve signatories
 - (b) To review and approve on-going contracts
 - (c) To review and approve a list of regular payments

- 12. Risk Management and Insurance
 - To review and approve:
 - (a) The servicing of powered equipment
 - (b) Use of Asset Register as a basis for insurance
 - (c) Risk Assessment

- 13. Attendance, Training and Leave
 - (a) To receive a report on members' attendance at Parish Council meetings
 - (b) Training – to approve attendance at DALC Training Courses
 - (c) To approve Clerk's request for annual leave 2018-19

- 14. To approve Clerk's Report on action taken following the meeting of the Parish Council held 9th April 2018

- 15. Correspondence; to note receipt of items for information

- 16. Reports
 - (a) Environment Committee
 - (b) Middleton in Bloom
 - (c) Village Green Committee
 - (d) Village Hall Committee

- 17. Matters for decision
 - (a) Commemoration of the centenary of the end of World War 1; to receive update and approve the way ahead
 - (b) Insurance of volunteers; to confirm Village Green Committee
 - (c) General Data Protection Regulation; to receive a report on the implications for the Parish Council and to approve the way ahead
 - (d) Middleton in Bloom – request for a donation
 - (e) Notice boards
 - (i). Near The Nelson to receive update on repair
 - (ii). Rise End to receive update on removal of posts
 - (f) To approve adoption of NALC revised salary scales - Clerk

18. Finance

- (a) Statement of Account £7880.67 per statement 6 dated 17th April 2018.
- (b) Approval of payments made since last meeting
- (c) Approval of payments
- (d) Risk Assessment/Budget Monitoring
To receive budget monitoring sheets and to consider risk assessment/insurance implications for items approved this meeting

19. Date, time and place of next meeting

If the calendar of meetings (above) is approved, the next ordinary meeting of the Parish Council, will be Monday 11th June 2018 at 6.30pm in the Committee room of the Village Hall and the closing date for agenda items will be 9am Thursday 31st May 2018.