

Middleton Annual Parish Meeting

Held at 6.30pm on Monday 14th May 2018 in the
Committee Room of the Village Hall

Minutes

Present

Cllr Dawn Greatorex, Cllr Rob Rawlinson, Cllr John Sedgwick, Cllr Peter Slack, Cllr Glynis Spencer, Cllr Olwen Wilson

1. Appointment of Clerk to the meeting

Resolved: To appoint the Parish Clerk as Clerk to the Annual Parish Meeting.

2. Welcome by the Chair of the Parish Council

The Chair of the Parish Council, Cllr Dawn Greatorex, welcomed everyone to the meeting.

3. Apologies

Cllr Sandy Clark

4. To approve the minutes of the meeting held 8th May 2017

Resolved: To approve the minutes of the meeting held 8th May 2017 as a correct record.

5. To receive a report on the attendance of Parish Councillors at meetings

See Annex A.

Resolved: That the report be received.

6. To receive Parish Council's Income/Expenditure report for 2017/18 and Parish Council Precept for 2018/19

The Parish Council's Income/Expenditure report for 2017/18 (see Annex B) and Parish Council Precept for 2018/19 (£12,225) were presented to the meeting.

Resolved: To note the Income/Expenditure report and the Parish Precept.

7. To receive a report on the work of the Parish Council

Cllr Dawn Greatorex gave a report on the business of the Parish Council during 2017/18 (see Annex C).

Resolved: To note the report, to place a copy on the Parish Council's website and forward it to the Village Pump.

8. To consider any Parish matter that may be brought to the meeting by the Council or local government electors for Middleton by Wirksworth

No matters raised.

The meeting closed at 6.42pm

Annex A
Minutes of the Annual Parish Meeting 14th May 2018

Meeting Date	8 th May 2017	12 th June 2017	10 th July 2017	9 th August 2017	11 th September 2017	9 th October 2017	13 th November 017	11 th December 2017	8 th January 2018	12 th February 2018	12 th March 2018	9 th April 2018	9 th April 2018
<i>A= Annual Meeting O=Ordinary Meeting E=Extraordinary Meeting</i>	A	O	O	E	O	O	O	O	O	O	O	E	O
Meeting Number	1	2	3	4	5	6	7	8	9	10	11	12	12
Cllr Sandy Clark	✓	✗	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓
Cllr Dawn Greatorex	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Cllr Rob Rawlinson	✗	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓
Cllr John Sedgwick	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Cllr Debbie Skellern	L	D											
Cllr Peter Slack	✓	✓	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓
Cllr Glynis Spencer													✓
Cllr Dr Peter Stanley	R												
Cllr Olwen Wilson	✓	✓	✓	✓	✗	✓	✓	✓	✓	✓	✗	✓	✓

Minutes of the Annual Parish Meeting 14th May 2018

Budget Report 31st March 2018 for Year End					
Code	Budget Heading	Budget	Activity to date	Activity to be confirmed	Estimated Budget Remaining
A	SECTION A: Reserves				<i>figures ex VAT</i>
A1	Election Provision	£ 2,000.00			£ 2,000.00
A2	Precept Reserve	£ 2,000.00	£ 1,874.29		* £ 125.71
A3	Bench Maintenance Reserve	£ 600.00			£ 600.00
A4	Computer/Printer replacement	£ 150.00			£ 150.00
A5	Mower/Strimmer replacement	£ 150.00			£ 150.00
	Total	£ 4,900.00	£ 1,874.29	£ -	£ 3,025.71
B	SECTION B: General Administration				
B1	Audit External	£ 100.00	£ 100.00		£ -
B2	Audit Internal	£ 100.00	£ 85.25		£ 14.75
B3	Clerk Salary	£ 4,000.00			<i>Not for publication</i>
B4	HMRC Payments	£ 1,250.00			<i>Not for publication</i>
B5	Accountant (Payroll)	£ 550.00	£ 501.00		£ 49.00
B6	Computer & Internet	£ 440.00	£ 77.00		£ 363.00
B7	DALC Affiliation Fee	£ 245.00	£ 245.71		-£ 0.71
B8	Publications (DALC & Others)	£ 75.00	£ 63.50		£ 11.50
B9	Equipment Allowance (Clerk)	£ 120.00	£ 110.00		£ 10.00
B10	Insurance	£ 360.00	£ 353.63		£ 6.37
B11	Postage	£ 60.00	£ 45.23		£ 14.77
B12	Rent of Cttee Room	£ 125.00	£ 130.00		-£ 5.00
B13	Stationery	£ 75.00	£ 30.49		£ 44.51
B14	Website	£ 350.00	£ 700.00		** -£ 350.00
B15	Telephone	£ -			£ -
B16	Training	£ 150.00			£ 150.00
B17	Travel	£ 25.00			£ 25.00
	Total	£ 8,025.00	£ 2,441.81	£ -	£ 5,583.19
C	SECTION C: Activities Purchase & Grants				
C1	Caretaker Mower Fuel	£ 25.00	£ 25.03		-£ 0.03
C2	Caretaker Pay	£ 2,685.00			<i>Not for publication</i>
C3	Christmas Tree	£ 30.00			£ 30.00
C4	Pathways Care	£ 125.00	£ 58.36		£ 66.64
C5	Wreath	£ 20.00	£ 18.00		£ 2.00
C6	AED Support	£ 100.00	£ 69.85		£ 30.15
C7	Powered Equipment Servicing	£ 250.00	£ 67.82		£ 182.18
	Total	£ 3,235.00	£ 239.06	£ -	£ 310.94
D	SECTION D S137 Village Voluntary Bodies/Other Items				£ -
D1	Village Pump	£ 250.00	£ 200.00		£ 50.00
D2	Contingency	£ 250.00	£ 196.00		£ 54.00
	Total	£ 500.00	£ 396.00	£ -	£ 104.00
E	SECTION E Income Summary				
E1	Brought Forward	£ 6,149.74			
E2	Precept	£ 11,448.00			
E3	VAT to reclaim		£ 615.32		
E4	Miscellaneous Income	£ 2,200.00	£ 360.00		Bench
E5	Prior year VAT reclaimed	£ 385.29			
	Total	£ 20,183.03	£ 975.32		
			Check Expenditure	£ -	
	*Notice board (50% will be repaid by VHC)				
	**Paid in advance FY2018-19				

Annex C
Minutes of the Annual Parish Meeting 14th May 2018

Chairs Report - 2017/18
Middleton Parish Council

My key starting point is to say that it has been a very busy year for Middleton Parish Council. Another year has flown by and it's time to reflect on what we have achieved as a Council, what has gone well and what the future holds. In a year of unforeseen national and international change, the Parish Council has continued its work on maintaining and improving facilities in the village, with a focus on ensuring that our residents can enjoy a beautiful, safe, clean and pleasant community environment. We recently welcomed Glynnis Spencer as a new member, after having been co-opted onto the Council. The Parish Council still has one casual vacancy to fill. If upon reading, or, listening to this report you are interested in becoming a councillor, please speak to one of us on the Parish Council, or John (our clerk) outside of this meeting.

Reluctantly, we have had to make a small increase of 3% to the precept for the financial year 2018/19. Whilst efforts continued again this year to reduce costs, and we have made many inroads towards achieving this, things are getting more expensive.

This year has seen the submission of 10 planning applications on which the Parish council has commented on, and in doing so we have strived to keep the best interests of all those in the Parish at the heart of our comments.

The Parish Council and Village Hall committee has jointly purchased a new notice board which has been sited near the pavement outside the Village Hall.

We have made a number of grants this year to village voluntary bodies, including the Village Pump. Middleton Parish Council continues to welcome grant applications from local organisations who provide an activity or service to the community of Middleton; details of our grant policy can be found on our website.

Affordable housing in our community has also been an issue close to the heart of the Parish Council – consequently, we have requested of DDDC: "that 30% are affordable in developments of over 10 dwellings as part of its Local Plan."

The Parish Council are pleased to announce it has been successful in receiving a £9,900 grant from the Heritage Lottery Fund for: "Middleton Remembers Project, to mark the First World War Centenary." With part of the money we will erect a war memorial on the village green to protect the heritage of the village. I would like to thank Cllr Wilson for her work entailed in this project. The money will also be used to support community activity by commemorating the centenary of WW1. The Parish Council will soon be in a position to progress with the project and has already been liaising with the Village Green committee regarding the design of the memorial. The drawings for the proposed design are on display at the Nelson for the community to view. An opportunity for the community to discuss the design will be provided at the Village Green AGM, to be held at the Nelson on the 11 May '18. The building of the memorial will then be invited for tender on the Parish Council website. The memorial will be sited near where the BT phone box once stood.

The Parish council continues to review its policies and has gradually put in place a series of new policies, in order to keep up to date with government legislation, all of which have been added to our website. One of newest policies is a Parish Action Plan – the primary aim of this policy being to improve the quality of life for people living in Middleton, by taking into account the aspirations of the Parish Council regarding issues that matter in the village and how it aims to fulfil them. We aim to fulfil the changing needs of our parish through a comprehensive communications strategy. For instance, one of our aspirations is to ensure we fill the remaining casual vacancy, in order to be fully representative of the community. We also aim to protect the rural environment of the parish. Additionally, we also aim to introduce measures to reduce speeding traffic in the village by promoting Community Speed Watch. Also, we aim to improve parking and pedestrian safety in the village.

Furthermore, the Parish Council is currently looking at the ramifications of the GDPR General Data Protection Regulations, which come into force in May; John, our Clerk, has attended a briefing on this and we will take such actions as are needed.

The longer I have been on Middleton Parish Council, the more I realise that Middleton has an abundant community spirit, with many unsung hero's working incredibly hard to maintain our village like quality, as we embrace the growth of our village. We have many community groups and events, which are well attended and loved, so on behalf of the Parish Council I would like to say thank you, to the following: the Village Hall committee, Middleton in Bloom (who received silver gilt in 2017), The Millennium Garden committee, The environment committee (whom amongst many things organise the open gardens and produce show), The village green committee (who put on the Christmas Lights), Middleton Book Group, Middleton Mountain Bike group, Middleton Cinema and Jane Monaghan at the Nelson, for hosting many community get togethers', such as Knit and natter, choir practices and band practices.

Jane Monaghan was awarded the Roll of Honour in 2017 in acknowledgment of all her work in the community.

Finally, I would like to finish my report by thanking all the Parish Councillors, also John, our clerk, and our two caretakers Hilary and David Casey, for their contribution and dedication in working to improve our Village, whilst trying to maintain the elements that make our community such a pleasant place to live in. It is through the diversity of our council that we best serve our parishioners, with the community at our heart, ensuring that Middleton remains a vibrant, pleasant and safe place to live and one in which we can all take pride in.

Thank you.

Cllr Dawn Greatorex,
Chair of Middleton Parish Council